

Exam Fee Reimbursement Program

For New York State Employees in the Professional, Scientific and Technical Services (PS&T) Unit



The New York State/Public Employee Federation Professional Development Committee is pleased to announce the Exam Fee Reimbursement Program. The Exam Fee Reimbursement Program is a pilot program that provides reimbursement of certification and licensure examination fees to State employees in the Professional, Scientific and Technical Services (PS&T) Unit.

Employee Eligibility

- At the time of registration for the exam, and upon successful completion of the exam, an employee must be either a New York State or Roswell Park employee in the PS&T Unit who is either full or part time, and has completed the 13 biweekly pay period qualifying period, and is accruing and can use vacation time.

Exam Eligibility

- The exam must be job-related, career-related or both.
- The exam must result in certification or licensure for an occupation that currently exists in New York State service.
- An accredited body must administer the exam.

Exam Time Period and Exam Grade

- The exam must be held on or after September 1, 2005, and prior to March 31, 2007.
- The exam must be scored with a passing grade. The documentation of that result must be available on or before March 31, 2007 to accompany the application for reimbursement, which must be postmarked on or before March 31, 2007.

Amount of Reimbursement

- Eligible full-time employee or part-time employees working 50% or more can be reimbursed a maximum of \$600 for licensure or exam fees.

Additional Information

For additional information, including full program guidelines and application form, go to www.goer.state.ny.us/train/pst/examfees.

The Public Service Training Program is funded through the negotiated Agreement between the State of New York and the Public Employees Federation, overseen by the Professional Development Committee, and administered by the Governor's Office of Employee Relations (GOER). GOER does not discriminate on the basis of race, color, national origin, gender, religion, age, disability, or sexual orientation in the admission, access to, or employment in its programs or activities. Reasonable accommodation will be provided on request.